



Miller Elementary School

Site Council Minutes – 2024-2025

Date: April 29, 2025

Location: Miller School Library

Time: 3:00p

Members Present:

Katherine Sabel (Principal), Lupe Dominguez (facilitator), Susan Oakley (certified/counselor), Priscilla Bussari (classified), Elma Alvarez (classified), Dianna Rodriguez (Community Rep).

Members Absent:

Adelita Rivera (Teacher/Parent), Vanesa Gamez (Teacher/Parent), Cristina Robles (Teacher) Lina Jacobs (Teacher), Holly Wright (Teacher), Judy Debauche (teacher)

- I. Meeting Called to Order at 3:07p by facilitator.
- II. Approval of Minutes: Mrs. Oakley motioned to approve the March meeting minutes. E. Alvarez seconded the motion. Minutes were approved unanimously.
- III. Call to the audience
 - a. May 14th will be the last Miller Merit store day. Any prize donations are welcome and appreciated.
 - b. May 10th: 5th grade stock market winners will be going on a field trip for recognition.
 - c. Congratulations to 3rd graders for participating in the fair art contest and winning in their category.
- IV. Principal's Report:
 - a. Budget Recap
 - i. Mary F. Miller trust fund - \$115,970.37
 1. We are only able to use the interest from that fund and its total is \$1,416.93.
 - ii. Miller General Account - \$2,541.01
 1. Interest for General Account - \$31.01
 - iii. Extended Day program – \$2,050.00 + \$50 (payments and revenue)
 1. The program began with \$0 but was transferred \$5000 to fund the first quarter.
 - iv. Diamondback Grant funding - \$10,000.00.

1. Spent \$330.00 on Folklorico program
 2. Gained \$121.00 in interest
 3. Spent \$600.00 in school beautification
 4. Open PO for Home Depot, to be used by June 30th for outdoor classroom, benches, turf, cinder block garden.
 5. Church will be giving Miller back \$1800.00, to be deposited into gifts and donations.
- b. Miller Grounds Update
- i. Trees have been donated by Tucson Beautify. Projects to plant trees have been submitted, waiting for TUSD approval.
 - ii. Summer community engagement to get projects completed
 - iii. TUSD grounds will conduct a walkthrough on May 13th. Irrigation boxes will be updated due to parent complaint.
- c. Booster
- i. Booster club has voted officers (president, treasurer, etc.)
 - ii. Opened new bank account

V. Discussion Items

- a. Jump Start Summer Program
- i. \$960.00 for teacher pay
 - ii. Total of 8 days, 32 hours, 25 students
 - iii. Snacks will be provided by Booster
- b. Activity Helpers Expense
- i. \$14,519.00
 - ii. 320 hours of Art, \$7,776.00 for art teacher
 - iii. 256 hours for Physical Education, \$4,745.00 for teacher
 - iv. 72 hours for sports, \$1998.00 for coaching staff
- c. Camp Cooper
- i. \$3,500.00 – includes food and facilities.
- d. Field Trips
- i. \$1,800.00 – for busses (1 field trip per grade level)
 - ii. \$3,000.00 – for supplemental admissions
- e. PBIS
- i. \$800.00 – for Rockstar awards and Student of the Month
- f. Tax Credit funding Replenish
- i. Would like to get a large visual representation for parents to see.

VI. Action Items

- a. Jump Start Summer Program – S. Oakley motions to approve \$960.00 from Undesignated Tax Credit to fund summer program. E. Alvarez seconded the motion. Motion carried.
- b. Activity Helpers Expense – S. Oakley motions to approve \$14,519.00 from Undesignated Tax Credit to fund activity helpers. Ms. Priscilla seconded the motion. Motion carried.
- c. Camp Cooper – Ms. Priscilla motions to spend \$3,500.00 from Tax Credit Undesignated Funds for Camp Cooper. Ms. Oakley seconded the motion. Motion carried.



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- d. Field Trips – Ms. Oakley motions to approve \$4,800.00 from Tax Credit Undesignated Funds for field trips and supplemental admissions. Ms. Priscilla seconded the motion. Motion carried.
 - e. PBIS – Ms. E. Alvarez motions \$800.00 from Undesignated Funds be approved for PBIS. Ms. Priscilla seconded the motion. Motion carried.
- VII.** Agenda for Next Meeting:
- a. Budget Review
 - b. Next meeting tentative date: September 9, 2025
- VIII.** Meeting adjourned at 3:58p by L. Dominguez.

Respectfully submitted by Lupe Dominguez.