



Miller Elementary School

Site Council Minutes – 2025-2026

Date: September 9, 2025

Location: Miller School Library

Time: 3:00p

Members Present:

Katherine Sabel (Principal), Lupe Dominguez (facilitator), Priscilla Bussari (classified), Elma Alvarez (classified), Dianna Rodriguez (community rep), Vanesa Gamez (Teacher, 1st grade), Alex Yrigolla (CSP), Holly Geiger (Teacher, 3rd grade), James Allerton (community), Jeanette Romero Clayborne (parent), Mr. Clayborne (parent).

Members Absent:

Susan Oakley (Counselor), Tim Fowler (Community Partner)

I. Meeting Called to Order at 3:06p by facilitator.

II. Approval of Minutes: Ms. Elma motioned to approve the May meeting minutes. Ms. Dianna seconded the motion. Minutes were approved unanimously.

III. Call to the audience

- a. Welcome new members and introductions of existing members.
- b. Marquee is broken. Work order has been submitted.
- c. Tax credit push to educate families.

IV. Principal's Report:

- a. Budget Review
 - i. Mary F. Miller trust fund - \$115,970.37
 1. We are only able to use the interest from that fund and it has grown to roughly \$16,000.
 - ii. Undesignated funds has about \$30,000, including after school extended day program.
 - iii. Church rental funds are deposited into Civics fund. Civics fund is not showing assets. Ms. Sabel has a meeting with the finance department to check the actual revenue.
- b. Literacy Framework- Miller was invited to attend training. A representative from each grade level, CSP, and the reading interventionist attended on 9/8/25. Members who attended will train staff who did not attend. The program offers a Reading Coach who will support staff with Benchmark Curriculum.
- c. School year started off a little rough. Teachers/Students had a full first week instead of starting on a Thursday. Discipline issues have been up 80% throughout the district. Ex-ed teachers have been in primary classrooms with high-need students.
- d. Open House/Title I night was a success.

- e. Project Momentum is an Arizona based school improvement initiative. They recently visited Miller. One of our sub-groups is underperforming. Project Momentum offers extra funding for PD, teacher stipends, and mentor support. Their report on their visit will be completed and shared with Miller by 9/18.
- f. After school programs have begun: football, soccer shots, folklorico, 21-Century, cross country.
- g. Miller's tortoise has been named Bubbles. The enclosure is big enough for 2 tortoises. Miller's community library is almost complete. Looking for donations on books about the desert.
- h. AC issues have been addressed. Facilities have been out to Miller a few times. New system is causing shortages and air is not circulating in the classrooms.
- i. Field Trips: Miller is looking for ideas and suggestions.

V. Discussion/Action Items

- a. Folklorico Program – Program can't run under 21-Century grant due to teacher pay. Currently has 27 students participating. Classes are on Mondays for 2 hours. Program is charging for participation. Open to male and female students. Program needs \$3000 for cost of last year.
 - i. Motion to spend \$3000 from undesignated funds for folklorico program by Elma Alvarez. Seconded by Dianna Rodriguez. Unanimously approved.
- b. Color printers – The ink for our current color printers has been discontinued. Miller needs to purchase new color printers for the library, office, and stem room. Miller's tech support is working on a list of printers approved by the district. He will provide brands that will work best, prices, what is available to purchase and from where. Money to purchase printers will come from the Mary Miller trust or civic fund.

VI. Agenda for Next Meeting:

- a. Field Trip update
- b. Tax credit update
- c. Work order update (marquee, broken door)
- d. Family engagement
- e. Next meeting tentative date: November 4, 2025

VII. Meeting adjourned at 3:55p by L. Dominguez.

Respectfully submitted by Lupe Dominguez